**LBB Festive Lighting Risk Assessment Template**

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| **Location:**  |  |
| **Who is exposed to the risk:** | Individuals involved in the erection of the display and other Highway users.  |
| **Date of Risk Assessment:**  |  |
| **Assessors Name:**  |  |
| **Review Date (***should be a minimum of 1 year from the last assessment***:**  |  |
| **Public Liability Expiration Date:**  |  |
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**Risk Assessment**

The risk rating score is the likelihood of a risk occurring times the severity should the risk occur. A guide to how to score these can be found below in the risk rating scale.

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| **No** | **Action or Activity?**  | **What are the hazards?** | **Who might be harmed and how?** | **What are you already doing?**  | **Risk Rating Score** | **What further action is necessary** | **Who needs to carry out the action?**  | **When is the action needed by?**  |
|  | *Note what you are undertaking* | *List the potential hazards* | *List who might be harmed and how* | *List measures already in place to control the risk*  | *Insert risk score* | *List what action is needed to reduce risk.*  | *List who needs to carry out the action* | *List when this action needs to be undertaken* |
| *E.g.*  | *Erecting Festive Lighting* | *Lighting falls onto highway* | *Other Highway Users* | *Staff qualified in assembling display*  | *1x1= 2* | *Setting up during early periods.*  | *All staff* | *At all times.*  |
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