



Notification of change of details for a personal licence Licensing Act 2003

Please use this form to notify us of either a change of name or a change of address or both if you are a holder of a Personal Licence issued by London Borough of Bromley.

NAME	
PERSONAL LICENCE NUMBER	

CHANGE OF NAME DETAILS	
PREVIOUS NAME DETAILS (as written on my existing personal licence)	
Title: Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Other <input type="checkbox"/> (please tick)	
Surname:	Forename(s):
NEW NAME DETAILS	
Title: Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Other <input type="checkbox"/> (please tick)	
Surname:	Forename(s):
Telephone Number:	
Email:	

Please supply a copy of any supporting documents eg marriage certificate.

CHANGE OF ADDRESS DETAILS	
PREVIOUS ADDRESS DETAILS (as written on my existing personal licence)	
NEW ADDRESS DETAILS	
Telephone Number:	
Email:	

CHECKLIST

I enclose a cheque or postal order for £10.50 made payable to the
London Borough of Bromley ☐

My original personal licence documents (card and counterpart) or a
statement of the reason why I cannot provide the documents ☐

The reason why I have failed to provide both my personal licence documents is:

DECLARATION

The information contained in this form is correct to the best of my knowledge and belief.

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5
ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT
2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS
APPLICATION.

Signature:

Date:

Please make cheques or postal orders made payable to London Borough of Bromley.

All paper work should be returned to:-

London Borough of Bromley
Public Protection
Licensing Team
Civic Centre
Stockwell Close
Bromley
BR1 3UH

Privacy Statement

'The London Borough of Bromley may use your personal data without your specific consent to provide you with one or more council services, and to comply with the council's statutory and legal obligations. Information about how the council uses and protects personal data and about personal data rights is available at www.bromley.gov.uk/privacy