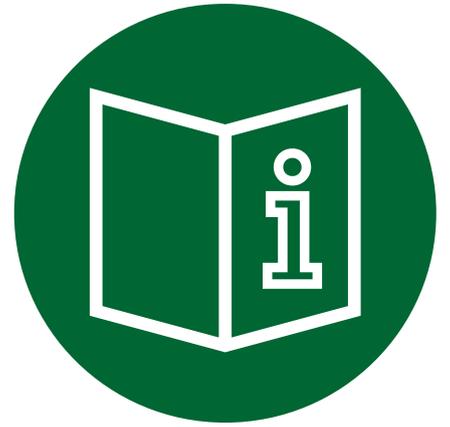


# DIRECT PAYMENTS

from Bromley Council

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# FACT SHEET



# Managed Payroll Service

07



[www.bromley.gov.uk/directpayments](http://www.bromley.gov.uk/directpayments)

Bromley Council have a contract with Vibrance, a registered charity providing a range of support services to adults in Bromley. Vibrance can offer a managed payroll service for individuals that wish to use their direct payment to employ a Personal Assistant (PA).

There are three different options regarding the payroll management when you are using your direct payment to employ a personal assistant. These are outlined below:

- Designated bank account / self-managed (you hold the funds, you run the payroll, you make payments and submit monitoring)
- Designated account / self-managed with payroll (as above but Vibrance process the payroll)
- Holding/managed account (the funds are held by Vibrance, payments and monitoring are completed on your behalf)

If you have an account with Vibrance you can have access to an online account to see your account balance and transactions.

## Who to contact?

If you want advice on an account you already have set up with Vibrance please contact the Vibrance Financial Services Team:

## Vibrance

Telephone: **01702 214 540**

Email: **[sdp@vibrance.org.uk](mailto:sdp@vibrance.org.uk)**

## Other downloads

You can download the supporting leaflets referenced in this leaflet from  
**[www.bromley.gov.uk/directpayments](http://www.bromley.gov.uk/directpayments)**

Produced by:

Adult Social Care

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