This form is intended to help you put together your Design and Access Statement. It is based on the guidance in DCLG Circular 01/2006. The Circular also contains further guidance on what may be required in the Statement.

If your application is an application for planning permission (and not an outline application), please complete sections 1 to 8. A separate form is available for outline applications.

If your application is for listed building consent, please complete sections 1, 4, 5, 7 and 9.

Proposal: 

Location: 

1. **Response to context**

Please describe your proposal, the design principles and concepts that have been applied, how these have been derived from the characteristics of the site and its surroundings, and how they have led to the physical characteristics of the proposal, as set out in the following sections.
2. **Use**

Explain the use or uses proposed, their distribution across the site, the appropriateness of the accessibility to and between them, and their inter-relationship to uses surrounding the site.

3. **Amount**

The amount of development is how much development is proposed. For residential development, this means the number of proposed units for residential use and for all other development, this means the proposed floor space for each proposed use.

Explain and justify the amount of development proposed for each use, how this will be distributed across the site, how the proposal relates to the site’s surroundings, and what consideration is being given to ensure that accessibility for users to and between parts of the development is maximised. Where the application specifies a range of floorspace for a particular use, the reasons for this should be explained clearly in the design and access statement.
4.  **Layout**

The layout is the way in which buildings, routes and open spaces (both private and public) are provided, placed and orientated in relation to each other and buildings and spaces surrounding the development.

Explain and justify the proposed layout in terms of the relationship between buildings and public and private spaces within and around the site, and how these relationships will help to create safe, vibrant and successful places.

Demonstrate how crime prevention measures have been considered in the design of the proposal and how the design reflects the attributes of safe, sustainable places set out in *Safer Places- the Planning System and Crime Prevention* (ODPM/Home Office, 2003).

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5.  **Scale**

Scale is the height, width and length of a building or buildings in relation to its surroundings.

Explain and justify the scale of buildings proposed, including why particular heights have been settled upon, and how these relate to the site’s surroundings and the relevant skyline. Also explain and justify the size of building parts, particularly entrances and facades with regard to how they will relate to the human scale.
6. Appearance

Appearance is the aspect of a place or building that determines the visual impression it makes, including the external built form of the development, its architecture, materials, decoration, lighting, colour and texture.

Explain and justify the appearance of the place or buildings proposed including how this will relate to the appearance and character of the development's surroundings.

7. Landscaping

Landscaping is the treatment of private and public spaces to enhance or protect the amenities of the site and the area in which it is situated through hard and soft landscaping measures. Statements should also explain how landscaping will be maintained.

Explain and justify the proposed landscaping scheme, explaining the purpose of landscaping private and public spaces and its relationship to the surrounding area. Where possible, a schedule of planting and proposed hard landscaping materials to be used is recommended.
8. **Access to the development**

Explain how access arrangements will ensure that all users will have equal and convenient access to buildings and spaces and the public transport network. Address the need for flexibility of the development and how it may adapt to changing needs.

Explain the policy adopted in relation to access and how relevant policies in local development documents have been taken into account. Provide information on any consultation undertaken in relation to issues of access and how the outcome of this consultation has informed the development proposals.

Access for the emergency services should also be explained where relevant.

9. **Additional information required in respect of applications for Listed Building Consent**

Include a brief explanation of how the design has taken account of paragraph 3.5 of PPG15 (Planning and the Historic Environment), and in particular:

- the historic and special architectural importance of the building.
- the particular physical features of the building that justify its designation as a listed building.
- the building’s setting.

Explain and justify the approach to ensuring that the listed building preserves or enhances its special historic and architectural importance.