

## Application advice for Bromley residents

- **Pupils living in the London Borough of Bromley** parents should apply online using the link at [www.bromley.gov.uk](http://www.bromley.gov.uk) from 1 September 2020 until 31 October 2020. Applications will only be processed when satisfactory proof of residence and parental responsibility has been received.
- **Pupils not living in the London Borough of Bromley must apply through their home authority.**
- **Changes of address or circumstances at any point during the application process must be notified direct to School Admissions.**
- **Some schools require a supplementary information form** – the school must also be listed as a preference on the main application to be considered.
- **Schools with banding schemes** require your child to take a banding test.

### Important Dates

<b>September</b>	<ul style="list-style-type: none"> <li>■ <b>Online application for Bromley residents available via <a href="http://www.bromley.gov.uk">www.bromley.gov.uk</a> from 1 September</b></li> <li>■ <i>Applying for a School Place</i> booklet available to view and download from the Bromley website <a href="http://www.bromley.gov.uk">www.bromley.gov.uk</a></li> <li>■ Bromley Secondary Schools &amp; Academies open events commence. <b>See School websites for updated arrangements.</b></li> </ul>
<b>Thurs 15 and Sat 17 October</b>	Kent grammar school assessment test.
<b>Mon 26 - Thurs 29 October</b>	Newstead Wood School entrance test.
<b>Sat 31 October</b>	<ul style="list-style-type: none"> <li>■ <b>National application deadline:</b> <ul style="list-style-type: none"> <li>- Make on time application even if waiting for grammar/selective test results.</li> <li>- Online applications close at 11:59pm.</li> <li>- Supplementary Information Forms (if required) to be returned direct to schools.</li> </ul> </li> </ul>
<b>Mid November</b>	Newstead Wood School entrance test results posted 1st class.
<b>Week commencing 2 November</b>	Bexley grammar school assessment testing.
<b>Sat 21 November</b>	Coopers School banding test.
<b>Thurs 26 November</b>	Kent grammar school assessment decision available (subject to change).
<b>Thurs 26/Fri 27 November</b>	St Olave's Grammar School Stage 1 entrance test.
<b>Thurs 3 December</b>	<ul style="list-style-type: none"> <li>■ Last date late applications with exceptional circumstances and proven changes of address will be considered for National Offer Day.</li> <li>■ Permanent proven residential addresses at this date will be used for the application process.</li> <li>■ Subsequent moves will be investigated and discussed with the relevant school/s.</li> </ul>
<b>Thurs 3 December (approx)</b>	Bexley grammar school assessment decision emailed to parents.
<b>Thurs 10 December</b>	Deadline for preference changes following receipt of results of grammar/selective testing.
<b>Fri 11 December</b>	Harris Academy Beckenham and Harris Girls' Academy Bromley banding test
<b>2021</b>	
<b>Tues 5 January</b>	St Olave's Grammar School Stage 2 entrance test (for those invited back after the Stage 1 test).
<b>Mon 1 March</b>	<ul style="list-style-type: none"> <li>■ <b>National Offer Day.</b></li> <li>■ Requests for further preferences can be made on the Secondary Additional Preference Form. These will be considered in May.</li> </ul>
<b>Mon 15 March</b>	<ul style="list-style-type: none"> <li>■ Deadline for applicants to respond to offer online.</li> </ul>

**Please note, these dates may be subject to unavoidable change. Check websites for updated information.**

- **Selective, banding and denominational (church) schools** In addition to parents making an online preference these schools may also require a completed Supplementary Information Form (SIF) to collect additional information enabling them to rank applications. SIFs are available from the relevant school/s and must be returned to the school by the specified closing date (see overleaf). In Bromley, at the time of publication (September 2020), these are:
  - Bishop Justus Church of England School
  - Coopers School
  - Eden Park High School (if you are applying with Pupil Premium Priority)
  - Harris Academy Beckenham (if you would like your child to be considered for a concession in the banding assessment test)
  - Harris Girls' Academy Bromley (if you would like your child to be considered for a concession in the banding assessment test)
  - Newstead Wood School (registration closed)
  - St Olave's Grammar School (registration closed)

If you are applying to any of these or any selective school in another borough, the school/s must also be listed as a preference on your main application. A SIF will not be considered on its own.

Main selective test and grammar testing dates are shown overleaf. Later selective and grammar testing this year means that results will not be available until after the application deadline 31 October. **Parents must still submit their online application by the closing date and not wait for test results.** Changes to preferences resulting from test results will be taken on board until 10 December. A request form will be available on the Bromley website from 1 December 2020. If you intend to apply for selective schools in other authorities please check relevant websites for selective eligibility test deadlines.

- **You can only complete one application.** All schools you would like your child to be considered for, whether in Bromley or elsewhere, must be listed on your application in your preferred order. Independent (fee-paying) schools cannot not be included.
- You can list up to six schools with the one you want most as your first preference. Your application should include the school whose proximity offers have always easily covered your address.  
**Schools will not be told which preference number they are or if you have applied to other schools.**
- Please refer to schools' websites for details of **admissions criteria** for the 2021 Year 7 intake.
- If your child has an **Education, Care and Health Plan** (statement of special educational needs) please contact your caseworker for advice and **do not complete an online application.**

## Please remember:

- > **Don't miss any deadlines and ensure you have provided documents to prove residence and parental responsibility. Providing false information could lead to prosecution.** Documents can be either scanned and attached to your online application or posted to Bromley Admissions at Civic Centre.
- > **Do your research.** Read the secondary transfer booklet published by the Local Authority of your preferred school/s. Read schools' prospectuses and websites, and take advantage of any viewing or open event opportunities.
- > **Be realistic when deciding which school/s to apply to.** You are strongly advised to include a school whose proximity offers have always easily covered your address.
- > **Preferences for children who have not sat grammar or selective tests cannot be changed**

**All Bromley schools receive more applications than they have places  
so may not be able to offer to all applicants.**

**Bromley School Admissions**  
Children, Education and Families

www.bromley.gov.uk 020 8313 4044 (12.00-15.00 weekdays)